

Waikiki Primary School Board Meeting – Minutes

Monday 20th June 2022 5pm



2022 School Board Parent Members: Shannon Cantatore, Katrina Roberts, Ema Roberts, Larissa Stevens, Ashlee Burns

Apologies: JF, HA, GA, LH

Staff Representatives: Naomi Greaves, Kelly Rayment, Lisa Arthur Principal: Louise Hughes (not present)

No.	Agenda Item / Person Responsible	Action / Documents / Notes
1.	Welcome (Jen Forbes & Naomi Greaves)	<ul style="list-style-type: none"> - Acknowledge of Country – NG - Apologies/absentees - Welcome to Ashlee Burns / Introductions - Disclosure of interests – None Noted
2.	Business arising from previous meeting (Jen Forbes)	<ul style="list-style-type: none"> - <i>Minutes of previous meeting - refer to Minutes from meeting held on 21st February 2022</i> <p>Accepted</p>
3.	School Finance Report (Lisa Arthur)	<ul style="list-style-type: none"> - Overview of finances.
4.	School Staffing 2022	<ul style="list-style-type: none"> - School staffing update. - Student numbers – kindy enrolments being sought from a wider catchment.
5.	School Business Plan	<ul style="list-style-type: none"> - School Business Plan review this year ready for the new Business plan cycle 2023 to 2025
6.	2022 Annual Report	<ul style="list-style-type: none"> - Discussion re Annual Report – to be emailed for endorsement.
7.	School Board	<ul style="list-style-type: none"> - Staff and parent ratio – ‘Bring a friend’ to next meeting. - School Board Chair replacement – to be decided at next meeting.
	Meeting Close	5.32pm