

Waikiki Primary School Board Meeting –Minutes

21/2/2022



2022 School Board Parent Members: Jennifer Forbes - Chair, Shannon Cantatore, Katrina Roberts, Ema Roberts, Larissa Stevens

Apologies: HA

Staff Representatives: Gillian Aletreby, Naomi Greaves, Kelly Rayment, Lisa Arthur Principal: Louise Hughes

No.	Agenda Item / Person Responsible		Action / Documents / Notes Notes
1.	Welcome (Jen Forbes & Naomi Greaves)	Meeting opened 5.00pm	<ul style="list-style-type: none"> - Acknowledge of Country – NG - Apologies/absentees - Welcome to Larissa Stevens - Disclosure of interests
2.	Business arising from previous meeting (Jen Forbes)		<ul style="list-style-type: none"> - Acceptance of previous minutes: LA/KR - No other business arising.
3.	School Finance Report (Lisa Arthur)		Comparative budget noted by the board.
4.	School Structure 2022		LH Discussed the impact of the COVID vaccine mandate on staffing and an overview of current student numbers.
5.	School Board Information Pack		Review of the roles of the board as a body, what the board does and doesn't do and the code of conduct.
6.	School Board and Parent Code of Conduct		<ul style="list-style-type: none"> - A reminder about confidentiality and not engaging in gossip. As Board Members we should be mindful about what is shared in the School Community.
7.	Other Business		<ul style="list-style-type: none"> - Agreement to leave School Development Day as planned despite COVID interruptions to planned events. - NG Shared COVID Preparation for Term 1. - Board to continue to recruit parents – ideally 3 more parent members.
	Meeting Close (JF)	6.05pm	