

Waikiki Primary School Board Meeting – Minutes

Tuesday 28th March 2023



2023 School Board Chair: Helena Annandale

Parent Members: Ema Roberts, Ashlee Burns, Helena, Katrina Roberts, Aimee Winton, Shannon Cantatore, Larissa Stevens, Alyce O'Reilly

Staff Representatives: Lisa Arthur, Naomi Greaves, Gillian Aletreby, Kelly Rayment

Principal: Louise Hughes

No.	Agenda Item / Person Responsible	Time	Action / Documents / Notes Notes
	Welcome (Helena Annandale & Naomi Greaves)	5:00pm	- Acknowledge of Country by NG - Apologies/Absentees (HA) - Ema Roberts, Alyce O Reilly & Louise Hughes - Disclosure of interests - None
	Cultural Awareness training (Helena Annandale)	5:05pm	- Mandatory for all school board members - Online - All WPS Board members to log onto ikon.education.wa.edu.au to complete Cultural Awareness Training before next Board meeting – personal log-in details provided by LA
	2023 – Finance update (Lisa Arthur)	5:10pm	- Finance update not required at this time.
	Annual Report 2022 (Naomi Greaves)	5:20pm	- Read & Feedback – Annual Report not yet prepared, and this Agenda item will be reviewed at the next WPS Board Meeting (23/05). NG to distribute Annual Report prior to next meeting, so members may endorse it. '2023 and Beyond – School Direction' document to also be reviewed at next meeting (23/05).
	School Board Update (Helena Annandale)	5:35pm	- Governance Tree - Role of School board – HA explained general role of the School Board and duties as members - School Board Tenures – LA to manage review of tenures, noting expiries and re-submissions.
	School Direction (Naomi Greaves)	5.45pm	- Mentioned at last meeting - Parental Brainstorming Sessions (Behaviour & Restorative sessions) - Parent Forums cancelled until later date. Looking to deliver information on different forums/platforms.

	School P&C Update (Shannon Cantatore)	<i>5.55pm</i>	- What do the P&C have planned for 2023 – SC provided update on current P&C structure. - Fundraising update – P&C Sausage Sizzle on last day of Term 1, P&C also looking for new fundraising activities, and a different approach to fundraisers (such as the Mother’s Day stall)
	Meeting Close (Helena Annandale)	<i>6.10pm</i>	- Minutes from previous WPS Board Meeting on 21/02 – Approved Kelly R, seconded Shannon C - Meeting close 5.42pm

Meeting Schedule 2023.

All meetings will be held in the staffroom at WPS commencing at 5pm unless otherwise specified

Tuesday 21 st February 2023 – Term 1	Tuesday 15 th August – Term 3
Tuesday 28 th March 2023 – Term 1	Tuesday 31 st October – Term 4
Tuesday 23 rd May – Term 2	Tuesday 5 th December – Term 4