

Waikiki Primary School Board Meeting – Minutes

Monday 2 August 2021 5pm Staff Room



2021 School Board Parent Members: Jennifer Forbes - Chair, Katrina Roberts, Helena Annandale, Ema Roberts

Staff Representatives: Gillian Aletreby, Naomi Greaves, Kelly Quinn, Lisa Arthur Principal: Louise Hughes

Apologies: Angela Young, Shannon Cantatore

No.	Agenda Item / Person Responsible	Action / Documents / Notes Notes
1.	Welcome (Jen Forbes & Naomi Greaves)	<ul style="list-style-type: none"> - Acknowledge of Country – NG - Official thank you to Monique Holland for her service to the School Board - Disclosure of interests – None disclosed
2.	Business arising from previous meeting (Jen Forbes)	<ul style="list-style-type: none"> - <i>Minutes of previous meeting - refer to Minutes circulated from meeting held on 3 May 2021</i> - <i>Accepted KQ – Secoded GA</i> - Business arising: ESAT Review – discussion to be had as a separate agenda item - Board member Self-assessments – to be discussed as a separate agenda item
3.	Finance Report (Lisa Arthur)	<ul style="list-style-type: none"> - Lisa provided and overview of mid-year finances. Key points: <ul style="list-style-type: none"> o New shade sails being installed using grant money from Reese Whitby o Wireless Access points are due for renewal, this has been considered in our Reserve Planning. - Parent members suggested that the school put out an explanation of the new billing process and how to read the invoices they receive. For Action by LA.
4.	Uniform policy (LH)	<ul style="list-style-type: none"> - Discussion of policy changes. Annotations were made and an updated copy will be circulated for endorsement. For Action by NG.
5.	School ESAT Review (LH)	<ul style="list-style-type: none"> - LH provided feedback from Review - Discussion about Review recommendation in the ‘Relationships and Partnerships domain’ – ‘<i>In partnership with the School Board and P&C, promote a greater understanding of each group’s role and function within the community.</i>’ - Parent members suggested that more events like the recent Learning Journey would boost engagement.
6.	School Board Development (LH & JF)	<ul style="list-style-type: none"> - Board member self -assessments – Louise circulated a brief analysis of our self assessments. - JF is exploring opportunities for us to network with other school boards.
7.	Bullying and Mental Health (JF)	<ul style="list-style-type: none"> - What MORE can we do as a school community to support our students have a positive and healthy mindset? - A discussion around this highlighted the need to inform parents of the Student support services and strategies that we have in school. A decision was made to include this as a focus at our next, public board meeting.
8.	P&C Report (JF)	<ul style="list-style-type: none"> - No update provided this meeting.

	Meeting Close (JF)	Closed 6.15pm NEXT MEETING – Public/Open Meeting Monday 13 September 2021

Items to be discussed at the next meeting:

1. School Board development
2. WPS Student Support Services

****Meeting Schedule 2021.**

All meetings will be held in the staffroom at WPS commencing at 5pm unless otherwise specified

Monday 2 March 2021 – 5pm (postponed from 22 Feb)	Monday 2 August 2021 – 5pm
Monday 29 March 2021 – 5pm	** Monday 13 September 2021 – 5pm PUBLIC MEETING
Monday 3 May 2021 – 5pm	Monday 25 October 2021 – 5pm
Monday 31 May 2021 – 5pm	Monday 6 December 2021 – 5pm End of Year celebration!

School Development Days 2021

Term 1

- **Thursday 28th January**
- **Friday 29th January**

Term 2

- **Tuesday 8th June (this is the one we have changed from Week 1 to Week 8)**

Term 3

- **Monday 19th July**

Term 4

- **Monday 11th October**
- **Friday 17th December**